

Using the Power-Point Remote Control



USB Receiver (stored in the Remote Control)

Remote Control

This unit is stored in its small, white box within the RPC laptop's rolling case (in the A/V cabinet).

1. Remove the USB receiver from upper left corner of the remote control.
2. Insert the USB Receiver into one of the USB ports on the laptop (**white label faces down**). Wait until you see confirmation on the bottom right of the screen that the USB device has loaded.
3. Turn the Remote Control to "ON". Switch is on the side – ***Don't forget this part!***
4. Open up the Powerpoint file that you want to present and put it into slide show viewing mode.
5. To advance the presentation manually, use the upper right arrow key on the remote control. To go back use the upper left arrow key.
6. If the file you want to present is in the autoplay mode press the lower middle key. To pause, press this key again. Continual pressing of this key will alternately play and pause the presentation.
7. To turn on the laser pointer press the black button. Release to turn off.
8. When you are finished, remove the USB Receiver and put it back into the Remote Control and then back into the box.
9. Extra AAA batteries are in the remote's box.



USB Receiver

Next Slide / Page Down

Previous Slide / Page Up

Laser Beam

Presenter Power On/
Off Switch

Alt + Tab

Black / White Screen

Start Slide (F5) / Esc

Battery Chamber

