Wireless Keyboard & Mouse – set-up and use

This unit is advantageous for use with a laptop connected to a video projector. It is stored within the black, A/V cabinet in the Getz Tech Center. You can perform any function of the laptop remotely with this equipment within a line-of-sight range of approx 35 feet. **There are 3 components:**
1. Keyboard with on/off switch (2- AA batteries)
2. Mouse with on/off switch (AAA battery)
3. Micro receiver (plugs into a USB port). Stored in a plastic bag next to keyboard.
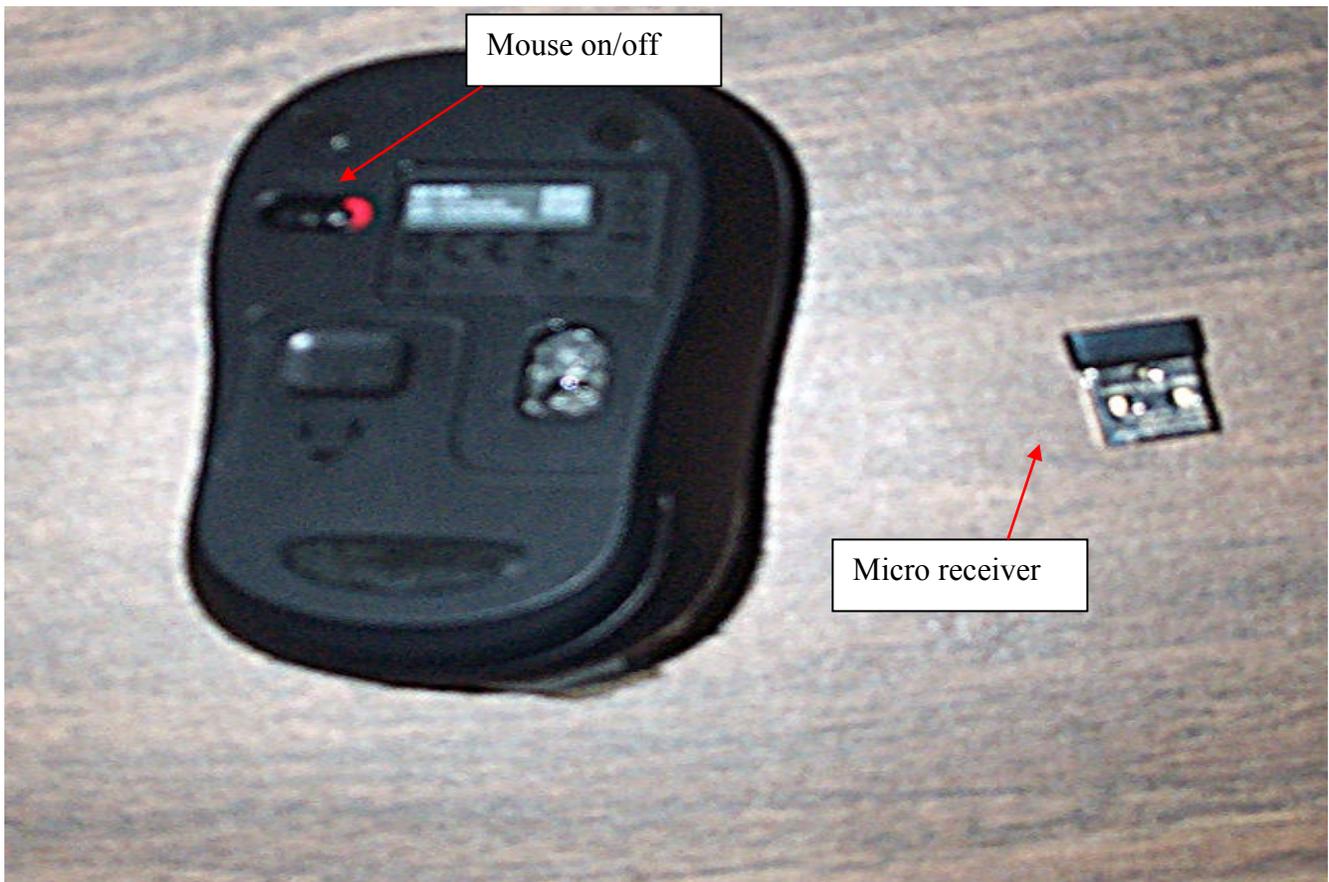
Keyboard on/off

Micro receiver

To use:
1. Hook up a projector, turn it on and make sure it displays your computer's desktop screen.
2. Insert the micro receiver into a USB port of the powered-on laptop. You may need to wait for drivers to be installed.
3. Turn on the keyboard and mouse. Test/use both units. If either the keyboard or mouse do not work:
    a. Make sure your computer recognized the receiver device. Check My Computer – Devices.
    b. Make sure the power switches are on.
    c. Make sure you're not too far away from the receiver.
    d. Check the batteries (spares should be in the box).

When done:
1. Turn off the keyboard & mouse.
2. Remove the micro receiver and store it in the small plastic bag.
3. Put the pieces into its box and store the box back in the A/V cabinet.

Mouse on/off

Micro receiver

In the Social Hall, the effective range of the unit is from the laptop (in the corner) to the dashed curve.

Social Hall – wireless keyboard & mouse range

To 6 Speakers

Audio feed (single 3.5mm)

Note: 4 quad speakers are not live

DVD feed (coax)

Video
Projector

Video feed
(serial/vga)

Screen
up/down switch

Video screen
(drops from ceiling)

52'

52'

Laptop is here